

**SUMMARY OF THE
QUALITY SYSTEMS MICROBIOLOGY SUB-COMMITTEE MEETING
SEPTEMBER 12, 2001**

The Quality Systems Microbiology Sub-committee of the National Environmental Laboratory Accreditation Conference (NELAC) met on Wednesday, September 12, 2001 at 1:30 p.m. Eastern Daylight Time (EDT) via teleconference. The meeting was led by Chairperson Marty Casstevens of Froehling and Robertson. A list of action items is given in Attachment A. A list of participants is given in Attachment B. The purpose of the meeting was to discuss the agenda items that follow.

INTRODUCTION

Ms. Casstevens called the meeting to order and introduced Anteon Corporation as the new scribe service that will henceforth be taking minutes for all meetings.

CULTURE MEDIA

Ms. Casstevens updated the members of this committee on the outcome of her presentation to the Quality Systems Committee Meeting this committee's recommended wording change. The Quality Systems Committee has recommended that the phrase be slightly reworded to read "By the Use Test which meets the minimum requirement..." Consensus of the members was to leave as originally proposed and, if necessary, change wording at Interim Meeting.

CHLORINE CHECK

Although we have recommended that we not require a chlorine check on microbiology samples of public water systems where sodium thiosulfate has been added to the containers, the Quality Systems Committee has suggested that we revise this language to read to the effect that it is not necessary to check the chlorine residual if it has been documented that the chlorine residual was checked in the field and it is recorded as such. Discussion ensued. It was recommended to have this issue as an agenda item at the interim meeting.

PROGRAM POLICY AND STRUCTURE

It was noted that in the May 25, 2001 revision of the NELAC Standards, Program Policy and Structure, the Microbiology requirements to become effective in 2001 were not listed. Ms. Casstevens will follow up with this.

FUTURE TELECONFERENCES

The next teleconference is scheduled for October 10, 2001, at 1:30 p.m., Eastern Daylight Time (EDT).

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 2:00, EDT.

ACTION ITEMS
QUALITY SYSTEMS MICROBIOLOGY SUB-COMMITTEE MEETING
SEPTEMBER 12, 2001

Item No.	Action	Date to be Completed
	Ms. Casstevens will add the topic of Chlorine Check as an Interim Meeting agenda item.	10/01/01
	It was noted that in the May 25, 2001 revision of the NELAC Standards, Program Policy and Structure, Microbiology requirements to become effective in 2001 were not listed. Ms. Casstevens will follow up with this.	ASAP

PARTICIPANTS
QUALITY SYSTEMS MICROBIOLOGY SUB-COMMITTEE MEETING
SEPTEMBER 12, 2001

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